



## MISSION

*"Empowering Youth &  
Building Strong Families  
for a Brighter Tomorrow"*

## YOUTH SHELTER

*Short-term residential  
care for youth in crisis*

Truancy Services  
Safe Place

## COUNSELING

*Services for troubled  
youth and their families*

Family Action

## PREVENTION

*Educating the  
community, focusing on  
substance abuse, and  
reducing juvenile crime  
with a focus on high-  
risk youth*

Drug Free Community  
Coalition Partners

Evidenced-Based  
School Prevention  
Programs

SNAP  
Stop Now And Plan

## MENTORING

*Support for at-risk  
youth*

Date: January 8, 2026

To: For the Record

From: Cindy Starling, Chief Operations Officer

RE: Children In Need of Services/Families In Need of Services  
(CINS/FINS) Manual Review

I have conducted an annual review of the CINS/FINS Operations and Procedures Manual. I approve of all revisions and the additions made since the last review. Additionally, I attest that the manual is available on the Intranet.

*Cindy Starling*  
Cindy Starling, Chief Operations Officer

*1/8/2026*  
Date



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Family & Youth  
Services Bureau



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