**CASF Board of Directors Minutes**

June 12, 2025 at 9:13 AM

Attending Board Members: Frank Williams, Daniel Crapps, Richard Mankin, Becky Hunt, Debby Kinman-Ford, Darleen Morgan, Brenda Thornton, Veita Jackson-Carter

Attending Team Member: Philip Kabler

**CALL TO ORDER/QUORUM CHECK**

A quorum was in attendance with eight Board Members present.

**CONSENT ITEMS**

Following motion by B. Hunt, and second by V. Jackson-Carter, the following were unanimously approved and ratified: (a) Meeting Agenda; (b) May 8, 2025 Meeting Minutes and actions; (c) there will be no July Meeting.

**ACTION ITEMS**

**Report item – Transfer of Columbia County properties to CASF, title search:**

P. Kabler reported Clay Martin, Esq., the attorney assisting CASF with release of the existing Department of Children and Families ‘challenge grant’ (given its expiration), has departed his law firm to become the Lake City Attorney. He will provide advice on communicating with his DCF contact regarding that release. Once that release is obtained, James M. McCarty, Jr., Esq. will work with P. Kabler to effect the retitling of the Columbia County real properties from CDS to CASF as a liability mitigation measure.

**Report item – Sale of Bivens/relocation of programs:**

D. Crapps reported he and P. Kabler met to develop a preliminary plan to sell Bivens and relocate the programs housed there. A copy of the preliminary plan was included with the Meeting materials.

**Report item - – Updated Bylaws, Amended & Restated Articles of Incorporation (for vote at August 14, 2025 Board Meeting):**

Updated draft Bylaws (tracked), and Amended & Restated Articles of Incorporation, were included with the Meeting materials to meet the distribution requirement of the current By-Laws in advance of the August 14, 2025 Board Meeting.

Following Motion by B. Hunt, second by V. Jackson-Carte, and unanimous approval, the Meeting adjourned at 9:17 AM.